


**Basic Details**

<b>Organisation Chain</b>	Department of Pharmaceuticals  National Institute of Pharmaceutical Education and Research (NIPER) Guwahati		
<b>Tender Reference Number</b>	NIPERG/SnP/218/RCCHEM/24-25/09		
<b>Tender ID</b>	2024_MCF_754212_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Rate Contract
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	1
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		

**Payment Instruments**

Offline	S.No	Instrument Type
	1	Demand Draft

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	Notice Inviting Quotations for Rate Contract/Empanelment for supply of Chemicals, Glassware etc

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00	<b>Fee Payable To</b>	NA	<b>Fee Payable At</b>	NA
<b>Tender Fee Exemption Allowed</b>	NA				

**EMD Fee Details**

<b>EMD Amount in ₹</b>	75,000	<b>EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	The Director, NIPER, Guwahati	<b>EMD Payable At</b>	Guwahati

**Work /Item(s)**

<b>Title</b>	Notice Inviting Quotations for Rate Contract/Empanelment for supply of Laboratory Consumables				
<b>Work Description</b>	Notice Inviting Quotations for Rate Contract/Empanelment for supply of Chemicals, Glassware, Plasticware, Filtration, RnD related Laboratory consumables and miscellaneous items, services etc				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Tender Value in ₹</b>	1	<b>Product Category</b>	Miscellaneous Goods	<b>Sub category</b>	Laboratory Consumables
<b>Contract Type</b>	Rate Contract	<b>Bid Validity(Days)</b>	90	<b>Period Of Work(Days)</b>	15
<b>Location</b>	NIPER-Guwahati,SilaKatamur, Halugurisuk, Changsari	<b>Pincode</b>	781101	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	NIPER-Guwahati

**Critical Dates**

<b>Publish Date</b>	23-Apr-2024 05:45 PM	<b>Bid Opening Date</b>	22-May-2024 03:30 PM
<b>Document Download / Sale Start Date</b>	23-Apr-2024 05:50 PM	<b>Document Download / Sale End Date</b>	22-May-2024 02:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	24-Apr-2024 09:30 AM	<b>Bid Submission End Date</b>	22-May-2024 02:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
		1	Tendernotice_1.pdf	Notice Inviting Quotations for Rate Contract/Empanelment for supply of Laboratory Chemicals, Glassware etc

  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
		1	Tender Documents	20240423163832.pdf	Notice Inviting Quotations for Rate Contract/Empanelment for supply of Chemicals, Glassware, Plasticware, Filtration, RnD related Laboratory consumables and miscellaneous items, services etc.

<b><u>Tender Inviting Authority</u></b>	
<b>Name</b>	Director, NIPER Guwahati
<b>Address</b>	NIPER Guwahati, SilaKatamur Halugurisuk, P.O. Changsari, Dist Kamrup, Assam, Pin 781101
<b><u>Tender Creator Details</u></b>	
<b>Created By</b>	Gitartha Goswami
<b>Designation</b>	Assistant Registrar
<b>Created Date</b>	23-Apr-2024 05:35 PM



# NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH-GUWAHATI

(Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Govt. of India)  
SilaKatamur (Halugurisuk), P.O.: Changsari, Dist: Kamrup, Assam, Pin: 781101.

Ref. No.: NIPER-G/S&P/218/RC-CHEM/2024-25/09

Date: 23-04-2024

**Sub: Notice Inviting Quotations for Rate Contract/Empanelment for supply of Chemicals, Glassware, Plasticware, Filtration, R&D related Laboratory consumables and miscellaneous items, services etc. to be effective from the date of issuing Rate Contract letter and valid for one year from the date of issuing the contract.**

The Director, National Institute of Pharmaceutical Education and Research, Guwahati invites applications for entering into Rate Contract/Empanelment for supply of Chemicals, Glassware, Plasticware, Filtration, R&D related Laboratory consumables, miscellaneous items, services etc. mentioned at ANNEXURE-I from reputed Manufacturers / Principals /their Authorized Local Agents, Distributors, stockists, etc. The Schedule of requirements are given below:

Ser. No	Notice Inviting Quotation for entry into Rate Contract/Empanelment of vendors	
1	Description of the Tender	<b>Registered Supplier for Consumables Items as per details at Annexure I</b> Product category 1. Chemicals which include Custom bonded warehouse chemicals etc. 2. Glassware/Porcelain 3. Plasticware polypropylene 4. Filtration Products 5. Mixed Catalogues 6. Miscellaneous Labware 7. Biological Research related consumables and services 8. Accessories for Gas Cylinders and vacuum systems 9. Instrument accessories 10. IN VIVO Research supplies 11. Electronic accessories and Components 12. Laboratory supplies 13. API supplies
2	Type of Tender	SINGLE BID SYSTEM ACCOMPANIED BY THE PRINTED/SIGNED COPY OF VALID PRICE LISTS/PRINTED CATALOGUES; AUTHORIZATION LETTERS ISSUED BY ORIGINAL MANUFACTURERS COVERING THE PERIOD OF CONTRACT TENURE.
3	Mode of publishing of tender (through CPPP Publishing)	<u>Pointer Advertisement in Newspapers. In addition bidders can have access of tender information in the following sites.</u>  <a href="https://eprocure.gov.in/epublish/app">https://eprocure.gov.in/epublish/app</a> <a href="https://niperguwahati.ac.in/tenders.html">https://niperguwahati.ac.in/tenders.html</a>
4	Mode of submission of tender	To be dropped in tender box of Stores and Purchase Department, NIPER Guwahati in prescribed/published format
5	Last date and time of submission of bid	22-05-2024 up to 2 pm (NO REQUEST FOR EXTENSION OF TIME WILL BE ENTERTAINED)
6	Date and time of opening the bids	22-05-2024 3 PM.

7	Contact person	Stores and Purchase Officer 070990-07822 (M) Email ID: spo@niperguwahati.ac.in
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The sealed envelope containing the Bid with printed price lists along with information of discount being offered by manufacturers and the additional discount offered by the Dealer/Distributor/Agent/Stockist, duly complete in all respects, along with all the necessary documents should be submitted to the Director, NIPER-Guwahati, SilaKatamur (Halugurisuk), P.O: Changsari, Dist. Kamrup @, Assam, Pin: 781101 latest by 22<sup>nd</sup> May 2024 up to 2 PM (14.00 Hrs). The offers so received will be opened by the Authorized Officials on the same day at 15.00 hrs (3 pm) in presence of applicants or their representatives, if any. Sealed cover/envelop must be super scribed with “**APPLICATION for ARC of Chemicals, etc.**”

Kindly read the Notice Inviting quotation (NIQ) carefully before participating. It shall be deemed that submission of bid by the bidder has been done after their careful study and examination of the NIQ terms with full understanding of its implications. Any lack of information shall not in any way relieve the bidder of its responsibility to fulfill its obligations under the Bid.

The Director, NIPER Guwahati will reserve the right to reject any proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, the Purchase Order. Fraudulent practice means a misrepresentation of facts in order to influence a procurement process and includes collusive practice among bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive NIPER Guwahati of the benefits of free and fair competition. Corrupt Practice means offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of this purchase execution. the right to reject any or all offers, without assigning any reason thereof, is reserved by the Director, NIPER-G.

  
Stores and Purchase Officer

## INSTRUCTION TO BIDDERS

1. Important date, Time & Venue:

Sl. No.	Particulars	Date & Time
01	Date of uploading of NIQ & other documents (publishing date)	23rd April 2024
05	Bid submission closing	22nd May 2024, 14.00 Hrs (2 PM)
06	Bid Opening date	22nd May 2024, 15.00 Hrs (3 PM)
07	Venue of Technical bid opening	Stores and Purchase Section, NIPER Guwahati

2. **Details of Application:** Details of 'terms and conditions, application form, etc.' are to be directly downloaded from Central Public Procurement Portal <https://eprocure.gov.in/epublish/app> or our official website <https://niperguwahati.ac.in/tenders.html> Free of cost. No hard copy document will be issued from the Institute.

3. **Submission of Bid:-** The Bid should contain the following documents. The seal and signature of the authorized official of firms must appear on all the papers submitted:

- a. Bid Security Declaration Form: If any bidder is exempted from submission of Bid Security Declaration Form, Relevant Document(s) needs to be submitted as mentioned in sl. no. 09 of Terms & Condition.
- b. Compliance certificate [Annexure – IV]
- c. Manufacturer's Certificate in case of manufacturer Or Manufacturer Certificate along with Authorized letter of manufacturer concerned on the offered products in case of Agent / Dealer /Distributor/Stockist, without which the proposal will not be considered.
- d. Standard Technical leaflet/literature wherever available for individual items. Printed /Certified price list of manufactures printed for the information of customers and the price list must be valid for the period of contract.
- e. HSN/SAC Number, ISO/ISI Certificate
- f. Quality Assurance certificate for the products
- g. A certificate by the manufacturer of the product that all required manufacturing protocols have been complied.
- h. Bidder's detail with the Location(s) from which the rate contract items will be supplied, as per format at Annexure-II.
- i. Replacement policy for rejected items.
- j. Delivery time required for arranging supplies. Part supplies are to be avoided.
- k. Character certificate (Undertaking that currently the vendor is not blacklisted by any govt. organization/institution)
- l. GST Registration Certificate and GST Clearance certificate.
- m. PAN Details
- n. Registration Certificate
- o. Banker's Detail
- p. List of reputed organizations/institutions and other Government Organization where similar rate contract agreement is entered.

4. **Postal address:** The Rate Contract proposal must be addressed to "The Director, NIPER-Guwahati, near Dr. Bhupen Hazarika Regional Govt. Film & Television Institute, SilaKatamur (Halugurisuk), P.O: Changsari, Dist. Kamrup (R), Assam, Pin: 781101. The envelope must be superscribed with "APPLICATION for ARC of Chemicals, etc."

5. **Evaluation of Process:**

- I. The bids will be opened by the Purchase Committee members. If there is any deficiency/discrepancy in the Documents, the submitted bids are liable for rejection.
- II. During evaluation the Committee may summon the bidders and seek clarification/information

or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

6. **Award:** The Final Award will be given to the vendor as decided by the Purchase Committee.
7. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on NIPER Guwahati unless otherwise accepted in writing by Niper-Guwahati.
8. **Late and delayed offer:** Late and delayed offers will not be considered. In case any unscheduled holiday occurs on the prescribed closing / opening date the next working day shall be the prescribed date of closing / opening.
9. **Any query related to Instruction to Bidders and Terms & Conditions must be made on or before 16th May 2024.**
10. The Bidders can submit proposals for all categories of items in case they are dealing with the same. The Bidders can submit proposals either for one or more categories of items also. For each category item a separate proposal needs to be submitted in a separate sealed cover. On each cover containing the proposal, bidder needs to indicate the category number items for which proposal is submitted. For example, if the Rate Contract proposal is for Chemicals indicate PRODUCT CATEGORY NO 1. Likewise for Mixed catalogue indicate on the top of cover PRODUCT CATEGORY NO 5, MIXED CATALOGUE. This will help the Institute to file the proposals in the concerned category file for examination.
11. In case the Printed price lists of Manufacturer do not cover entire contract duration, the bidder needs to submit an undertaking given by Manufacturer that the Offered prices will be valid till the end of contract period. In case any downward trend in the offered prices shown in the new price lists which are published during the tenure of the contract the benefit should be passed on to the institute.
12. Director NIPER Guwahati reserves the right to have parallel contracts for supply of same items with other vendors and the Institute reserves the right to place order with any vendor with whom the Institute has finalized the Rate contract or outside the Rate contract depending on the situation favorable to Institute.

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## TERMS AND CONDITIONS

### 1. Validity of Rate and the Contract:

- a) Printed price lists/Catalogue of Original Manufacturers should be submitted.
- b) 'Rates' of the catalogs/Printed/certified price lists must be valid for a period of one year from the date of award of contract.
- c) Prices and Discounts offered will be firm and fixed for the entire contract period. No request for price enhancement will be accepted during the period of the contract.
- d) NIPER Guwahati shall be entitled to the benefit of any decrease in price during the currency of the Rate Contract.

2. Rate Contract will remain in force for the purpose of delivery for all the stores ordered during the period of the rate contract until deliveries have been completed. In other words, the orders placed on last day of expiry of contract also needs to be supplied as a part of fulfilment of Contractual obligations.

### 3. Authorized Local Agent or Vendor:

- a) As far as possible the applicant has to supply directly to NIPER G.
- b) In cases where direct supply of items by applicant is not feasible, the applicant may authorize its local agents / dealers / vendors to execute purchase orders and supply the products on time.
- c) In those cases the applicant is encouraged to authorize more than one up to maximum three local agents / dealers / vendors.

### 4. Discount:

- i) The applicant should submit the offer of discount on current price list / Catalogue 2024-2025. Although selection will be based on quality of the offered items and credentials of the principal and their authorized local agent, due weightage will be given on discounts offered.
- ii) The local agents/Distributors/Stockists are expected to offer additional discounts over and above the discount given by the Principal Company.

5. **EMD Deposit:** A refundable Earnest Money Deposit (EMD) amounting to Rs. 75,000/-, in the form of Demand Draft drawn in favour of "*The Director, NIPER-Guwahati*" issued from a Commercial Bank, will have to be submitted along with the quotation. Offers received without Earnest Money or valid Certificate shall be summarily rejected. As per Rule 170 of General Financial Rules (GFRs) 2017, Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministries/ Departments are exempted from submission of Bid Security.

### 6. Performance Bank Guarantee (PBG):

The successful applicant shall furnish an unconditional Performance Bank Guarantee (PBG) as per Format at **Annexure-III**, within 21 days of Annual Rate Contract (ARC) award by NIPER Guwahati, for Rs 75,000.00 (Rupees seventy five thousand only), valid till 14 months from the date of the award, failing which the ARC award shall stand cancelled and the EMD shall be forfeited.

### 7. Guarantee / Warranty:

- a) The applicant shall be fully responsible in case of any discrepancy found in regard to quality / quantity / packages or any other defect found at the time of use. In all such cases the vendor will provide free replacement within 15 (Fifteen) days from the date of notification by NIPER-G.
- b) No alteration of price(s) and quantities / packing etc. to the disadvantage of NIPER-G is allowed during the period of the contract.
- c) The applicant must ensure that no product under this Rate Contract is sold at a lesser price than the price offered to NIPER-G by anyone including their local agent or any other party(ies). The spirit of the Rate contract is to get the benefit of Ground bottom rates for the Institute.
- d) The discounts offered will be valid for cash purchases also.

## 8. Delivery:

- a) **FOR Delivery:** Delivery / supply will be made on F.O.R. basis to the Stores & Purchase Section of NIPER-G.
- b) **Top Priority:** Delivery under this rate contract must be given top priority over any other purchase orders by the principal and its authorized dealers.
- c) **Time Limit:** Maximum 15 (fifteen) days for indigenous items and 45 (forty- five) days for Rare Chemicals, products with Imported component from the date of issue of Purchase Order.
- d) **Delivery Time:** The goods must be delivered during working days and working hours between 9.30 am to 5.00 pm. Goods brought outside these hours may be returned. All deliveries must accompany a Delivery challan.
- e) **Safe Delivery responsibility of Supplier:** All aspects of safe delivery shall be the exclusive responsibility of the vendor / supplier. Freight and insurance charges, if any, will be borne by the supplier. Similarly, shortage, damage, pilferage, etc. if any during transit will be made good by the supplier.

The intact condition of the package and the seal / indicators for not being tampered with, as applicable, shall form the basis for certifying the receipt in good condition. Hence, vendor(s) must in their own interest make sure consignments are securely and properly packed and every precaution is taken to avoid loss or damage during transit.

- f) **No part delivery:** Part delivery will be discouraged.

- 9. **Supply of latest product:** Supply must be made from the latest batch of production with the maximum life period & original packing. In other words the products supplied should have long validity period.
- 10. **Vendor to execute Purchase Order Irrespective of value:** The order will be placed as per requirement irrespective of value of the order.
- 11. **Bid Security Declaration Form:** A Bid Declaration Form as per Annexure-V duly filled up, signed and sealed to be uploaded. As per Rule 170 of General Financial Rule 2017, Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministries/Departments are exempted from submission of Bid Security Declaration Form.
- 12. **Submission of Pricelist / Catalogue / Brochure:** Application must be accompanied with Pricelist / Catalogue / Brochure / Pamphlet Book - one in hard copy and one in pen drive containing one editable Soft Copy (in excel / word file) and one pdf copy.
- 13. **Selection as per laid down conditions:** Mere submission of application does not imply acceptance of the same at this end and the applicant will be enlisted only after meeting the laid down qualifying parameters and the decision of NIPER-G will be final in the matter.
- 14. **No quantum business is assured:** Enlistment under Rate Contract with NIPER-G does not ensure any kind of business. The applicant and its authorized vendor should be willing to promptly supply quantities of all the items ordered under Annual rate Contract (ARC) on the ARC prices & terms to NIPER-G. Refusal to do so will be viewed as default under the ARC.
- 15. **Rate Contract offer (RC) only for items applied:** The offer will ONLY be considered for the products of the Product Category for which the applicant has applied. Other product category items even if it is provided in the catalog will NOT be included in the ambit of ARC.
- 16. **RC Rate applicable for all purchases:** The rates and terms of this Rate Contract once approved is also applicable to purchases made on 'Cash Purchase Basis' by students/Faculties of NIPER-G. Therefore applicant(s) or their Agent(s) will not be allowed to charge higher prices than those approved under the Rate Contract for such supplies.
- 17. **Maintenance of Sufficient Stock:** Applicants shall ensure that their authorized vendors maintain sufficient stocks and shall make deliveries against Purchase Orders from such stocks as and when



- required. As the Rate Contract has been agreed upon with a clear understanding that materials in the Catalog (original applications) are available with the applicant and with its vendor, no representation on non-availability of material ordered should be made by the applicant or its vendor.
18. In case of emergency or inability of the RC supplier, NIPER-G reserves the right to purchase the same item through an ad hoc contract from a new supplier and in such event any additional expenditure incurred will be recovered from the original rate contract supplier.
  19. **Automatic cancellation of the Purchase order (PO):** The PO shall be deemed automatically canceled in case a supplier / vendor failed to execute the PO within the stipulated time without prior approval from NIPER-G.
  20. **Applicant/Vendor to ensure correctness of PO:** The applicant and its vendor on receipt of the Purchase Order shall check it for correctness as per the terms & conditions of the RC and immediately write to the Purchase Officer for correction / amendment if any. The firm must pay particular attention to the correctness of item nomenclature, catalog number, unit price, packing quantity etc. in order to avoid any dispute at a later stage.
  21. **Printed terms and conditions of the applicant:** Printed terms and conditions of the applicant on their Application Form / literature / letter etc. if any, will not be binding on NPER-G unless otherwise specifically agreed in writing. The offer can even be rejected in the event of such terms and conditions not being in conformity with the one specified by NIPER Guwahati.
  22. **Blacklisted vendors:** Applicants or authorized vendors who are blacklisted by any Government Institute or organization will not be accepted. If a firm is blacklisted by any other reputed government institution, then the firm must declare so by giving reasons for the blacklisting by that institute/organization. The decision of NIPER-G in regard to accepting or rejecting such application(s) if any will be final. Suppression of any information in this matter will invite cancellation of the ARC with forfeiture of security money or PBG as the case may be
  23. **Imported items:** Following must be submitted:
    - a) Copy of Custom Bonded Warehouse License / certificate for the records of the Institute.
    - b) Authorization from the Foreign Principal (in case of Agents).
  24. **Payment:**
    - a) In case of indigenous and Customs Bonded Warehouse items payment will be made within 30 days of acceptance of the goods by the end-users/indenters.
    - b) No payment will be made for an unsatisfactory supply.
    - c) No advance payment shall be allowed under this Rate Contract.
  25. A Copy of self-attested Income Tax PAN card must accompany the application.
  26. **Goods and Service Tax (GST):**
    - a) A copy of self-attested up-to-date Sales Tax clearance certificate / proof must be enclosed.
    - b) A copy of the self-attested GST Registration Certificate of the firm must be enclosed.
    - c) GST Deduction at source as per Order/notification of the Govt. of India will be applicable.
    - d) GST No of NIPER Guwahati is 18AAAJN1079N1ZP.
    - e) HSN/SAC No. of the items along with GST No. of firm must be clearly mentioned in the Catalog.
  27. **Termination of the RC & forfeiture of Performance bank guarantee (PBG) for default:**

The Rate Contract can be canceled and PBG forfeited on the following grounds:

    - a) If the supplier fails to comply with any of the terms and conditions mentioned in the Rate Contract agreement and the Purchase Order without prior approval of NIPER-G.
    - b) If any of the ordered items is found to have poor quality, poor workmanship, faulty designs, poor performance and not replaced in a reasonable time, etc.

Under the above circumstances the Competent Authority of NIPER Guwahati, may take one or all

of the following actions as deemed appropriate:

- a) Order to procure upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate NIPER-G for any extra expenditure involved towards goods and services obtained.
- b) Terminate the contract and forfeit the PBG.
- c) Terminate the contract, forfeit the PBG and blacklist the vendor.

**28. Force majeure:**

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned, that party shall be under no obligation to perform the agreement under order after giving notice of 10 days from the date of such an event in writing to the other party, and the events referred to are as follows:

- a) Any law, statute or ordinance, orders or regulations of the Government of India,
- b) Any kind of natural disaster, and
- c) Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

**29. Applicable law:**

- a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Guwahati, India only.
- b) Any dispute arising out of this contract shall be referred to the Director NIPER Guwahati, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director, NIPER-G. The decision of such Arbitrator shall be final and binding on both the parties.

**30. PENALTY for delayed DELIVERY:** The date of delivery should be strictly adhered to. In the event of delayed delivery, the vendor shall be liable for a penalty deduction @1% of the order value subject to a maximum of 10% (ten percent). Once the 10 weeks deadline is over, the order will be deemed to have been cancelled and such kind of situations will have an adverse effect on future purchase orders/continuation of Rate Contract.

  
Stores and Purchase Officer

## ANNEXURE - I

PRODUCT CATEGORY

[ARC application enquiry Ref No. NIPER-G/S&amp;P/218/RC-CHEM/2024-25/09 dated 23-04-2024]

Sl. No.	PRODUCT CATEGORY
1	<p><b>CHEMICALS</b></p> <p>General Laboratory Chemicals, Fine Chemicals, and Solvents which include chemicals from suppliers like Sigma Aldrich, MP Bio, Cayman, Selleckchem, MedChemExpress, Thermo-Fischer Scientific, Invitrogen, SRL, Fluka, Merck, Dow Chemicals, Ted pella, Hi-media, LC-MS, HPLC, other High-grade solvents, Serums, Media, Bio-chemicals, Reagents, anaesthetic agents, Foreign Chemicals (Custom Bonded Warehouse / Imported - Rupee Prices), BLD BLD Pharm Isopropyl alcohol, Isoflurane Paraffine wax, Xylene, formaldehyde, Eosin, Hematoxylin, Disinfectant (Virosil, Gramicide), Descaler (suma scale), Specified Excipient from signet, BASF etc.</p>
2	<p><b>GLASSWARE / PORCELAIN</b></p> <p>Laboratory Glassware (both prefabricated and custom-made Glass slides)</p>
3	<p><b>PLASTICWARE / POLYPROPYLENE</b></p> <p>All types of Laboratory Plastic wares including sterile plasticware or polypropylene wares, Biohazardous collecting and disposable bags and Bin of small, medium-large sizes (yellow, red, blue, black), Staining jars, centrifuge tubes (1 ml to 50 mL) etc.</p>
4	<p><b>FILTRATION PRODUCTS</b></p> <p>Filter Paper, Membrane Filter (including 0.2 and 0.45 microns) etc.</p>
5	<p><b>MIXED CATALOG</b></p> <p>Combination of two or more Product Categories, such as Chemicals +Glassware or Chemicals + Plasticware + Glassware + Filtration or any other combination of Product Category from Si. No. 1 to 4.</p>
6	<p><b>MISCELLANEOUS LABWARE</b></p> <p>TLC Plates, Glass spreaders, Surgical gloves, Clamps (metal and plastic), Tweezers, forceps, needles, Cotton Rolls, Aluminum Foils, Disposable Syringe, PVC Tapes, Adhesive Tapes, Tissue Paper Rolls, Glassware, washing powder/liquid, Foamless detergent.</p> <p>Disposable: Face masks, head caps, shoe covers. Reusable: lab gowning (including hoodies, bootees, and overalls, for CAF). Lab Coats. Gloves like Nitrile purple Gloves, Kimberly Clark purple gloves, Klimetech Polaris Nitrile Exam Gloves, Butter paper, bloating paper, etc.</p>

7	<b>BIOLOGICAL RESEARCH-RELATED CONSUMABLES AND SERVICES</b> Antibodies, Peptides and Recombinant Proteins, Oligos, All Cell and Tissue Culture Reagents, Cell Culture Media and related consumables, Microbiological Media and Growth factors, Services related to Cell Molecular and Tissue Research (NGS, Proteomics, IHC, Metabolomics), Cell/Microbial/Parasite Culture and other specialised experiments related plastic and glass wares, Molecular Biology Experiments Reagents, Kits and consumables, Primary and Secondary Cell lines, Cancer Cell lines, Organoids, Microbial Strains, Transfer Membranes, Protein Research Products, FACS Reagents, Single and Multi-channel Pipettes, Aspirators, Cryogenic Storage like Liquid Nitrogen, Dry ice.
8	<b>ACCESSORIES FOR GAS CYLINDERS AND VACUUM SYSTEMS</b> Regulators for different Gas Cylinders, Fittings, Pipes, Clamps, Valves, etc. for Gas Connection and vacuum accessories, Vacuum Pump oil Ultra Grade-19,
9	<b>INSTRUMENT ACCESSORIES</b> DSC-3 and TGA 2 Crucibles of M/S. Mettler Toledo Bet Analyzer Cells of Anton par.
10	<b>IN VIVO RESEARCH SUPPLIES</b> Laboratory Live Experimental/Breeding Animals, Laboratory Animal food (irradiated and Autoclavable), Experimental Fishes (Zebra Fish and other similar Models), Animal Bedding and Enrichment materials, Blood Collection Capillaries, Intubation gavage, needle and syringes of different gauges etc.
11	<b>ELECTRONIC ACCESSORIES AND COMPONENTS</b> Supply of General Electronic components (Resisters, Capacitors, Wire, broad board, Electronic kit, Battery for power supply, Connector etc.) Polyimide tape, epoxy glue, Conducting paste, Araldite, Medical tape etc.
12	<b>LABORATORY SUPPLIES</b> Laboratory supplies and Accessories for various Microscope, Electronic sample preparation etc. like TEM Grid, Probes, Sputter targets, Various stubs for special need, epoxy and silver glue, Carbon tape, copper tape, Silicon Wafers, All kinds of forceps etc, from suppliers like Ted Pella, Sigma Merck etc.
13	<b>API SUPPLIES</b> Active Pharmaceutical Ingredients (APIS) from suppliers like Yarrow Chem Products.



Stores and Purchase Officer

## ANNEXURE - II

**APPLICATION FORM**  
**FOR ENTERING INTO ANNUAL RATE CONTRACT FOR CHEMICALS ETC.**

CPPP tender ID:

SI. No.	Particular		Applicant's response
1	Details of the Applicant Name & Designation:  Firm Name:  Full Postal Address with mobile No. And email:		Manufacturer / Principal / Authorized Local  Agent M/s
2	Product Category applied for [as per Annexure-I]		Si. No.: Product Cat.:
	Combination of Categories for Mixed Catalogue [ for SI.No.1, 2, 3 & 4 of Annexure-I]		Chemicals / Glassware / Plasticware / Filtration/Misc lab items etc.
3	Discount Rate on Price Catalogue		%
4	Enclosed Current Price Catalogue 2024-25[ 1 Book and 1 Pendrive containing 1 editable soft copy (in excel / word file) and one pdf copy ]		( Yes / No )
5	Rates are valid for the period from date of award		( Yes / No )
6	Enclosed Manufacturing certificate		( Yes / No / Not Applicable )
7	Enclosed copy of Custom Bonded Warehouse License / certificate (as applicable).		( Yes / No / NA )
8	Enclosed copy of GST Registration Certificate		( Yes / No )
9	Enclosed copy for proof of Tax clearance		( Yes / No )
10	Enclosed copy of Income Tax PAN No.		( Yes / No )
11	Manufacturer	i)	Name & Designation: Firm Name: Full Postal Address:  Contact Nos: e-mails:
	Principal	ii)	Name & Designation: Firm Name: Full Postal Address:  Contact Nos: e-mails:
	Authorised local Agent	iii)	Name & Designation: Firm Name: Full Postal Address:  Contact Nos: e-mails:

Notes: Where / ' is used Strike out whichever is not applicable.

I hereby certify that I have carefully read and understood all the terms and conditions of Rate Contract application enquiry Ref No. NIPER-G/S&P/218/RC-CHEM/2024-25/09 dated 23-04-2024 and agree to abide by the said terms and conditions. Accordingly, this duly filled in, sealed and signed application form is hereby submitted for kind consideration.

Date:

Signature:

Place:

Name in Capital Letters:

Official Seal

**Annexure -III**  
**PERFORMANCE BANK GUARANTEE FORMAT**

To,  
The Director  
NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH-GUWAHATI  
SILAKATAMUR (HALUGURISUK),  
P.O : CHANGSARI, DISTRICT KAMRUP,  
ASSAM – 781101

**WHEREAS** ..... **having its registered office at** ..... hereinafter called "the Supplier" has undertaken, in pursuance of Contract PO No. .... to supply ..... hereinafter called "the contract".

**AND WHEREAS** it has been stipulated by you in the said contract that the Supplier shall furnish you with a Bank Guarantee by a recognized commercial bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the contract.

**AND WHEREAS** we have agreed to give the Supplier such a Bank Guarantee:

**NOW THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of **Rs.** ..... (**Rupees** ..... **Only**) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the contract and without cavil or argument, any sum or sums within the limit of **Rs.** ..... (**Rupees** ..... **Only**) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This Guarantee shall remain valid till .....

**Notwithstanding anything contained herein:**

- 1) Our liability under this Bank Guarantee shall not exceed **Rs.** ..... (**Rupees** ..... **Only**)
- 2) This Bank Guarantee shall be valid up to ..... (**put the same date up to which BG is valid**)
- 3) We are liable to pay the guarantee amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before .....

Dated.....

Signature and Seal of the Bank

The Bank Guarantee issued by the bank must be routed through SFMS Platform as per the following details:-

- i. MT 760/ MT 760 COV for issuance of Bank Guarantee.
- ii. MT 760/ MT 767 COV for amendment of Bank Guarantee.

The above message/intimation, shall be sent through SFMS by the BG issuing bank branch to HDFC Bank, Adabari Branch, IFSC Code- HDFC0009310; SWIFT Code HDFC INBBCAL; Branch Address: ADABARI TINIALI, UN ENCLAVE, GUWAHATI- 781012 (The comments is mailed for correct inclusion/ reference).

ANNEXURE – IV

Compliance Certificate

NIQ Ref:

Certify that we have carefully examined the NIQ terms and fully understood its implications and do hereby agree to comply with all the terms, and hereby submit this compliance certificate.

Sl. No.	General Terms and Conditions	Yes / No
01	Details of the technical features of the offered equipment vis-à-vis NIQ specification	
02	Rates quoted as per instruction	
03	Validity period of quoted rate agreed	
04	Bid Security Declaration Form submitted (as applicable)	
05	PBG term agreed	
06	Delivery terms agreed	
07	Certificate of Up-to-date Sales Tax clearance, GST Registration Certificate provided	
08	Payment term agreed	
09	Penalty clause for delay agreed	
10	Manufacturer/Authorization certificate submitted	
11	Quality certificate as claimed submitted	
12	After Sales Service term agreed and detail address & contact provided	
13	Not blacklisted by any Govt. Organizations/Institutions	
14	Submission of OEM-BOM	

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Sign. :.....

**Vendor :**

**M/s.....**

Official seal of the vendor

ANNEXURE - V

**Bid Security Declaration Form**

To  
The Stores & Purchase Officer  
NIPER Guwahati

I/We/ M/s \_\_\_\_\_ (name) submitted  
the bid against the respective NIQ No.  
..... And tender ID  
No.....) towards Supply of .....  
.....(Item's Name), declare that, if we withdraw or modify our  
bids either during the period of validity of bid or fail to execute the contract on  
award of the contract, we understand and agree that, our firm will be debarred for  
the period of one year for further bidding of any tender of your Institute. Further,  
we agree that your Institute is at liberty to intimate this debarment to all  
departments/organization of government and governmental organizations.

Yours faithfully,

(Signature of the Bidder)

Name and designation of the officer,  
Seal, name & address of the Bank  
and address of the Branch

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